

HOUSING COMMITTEE REPORT relative to the results of the Affordable Housing Information System Request for Proposals (RFP), and authority for the Los Angeles Housing Department (LAHD) to execute a contract for a new housing development software system.

Recommendations for Council action:

1. AUTHORIZE the General Manager, LAHD, or designee, to:
 - a. Execute a contract with Emphasys Computer Solutions, Inc., dba Emphasys Software, to access and customize their software suite to meet the LAHD's systems needs for a new housing development software system, with a compensation amount of up to \$970,000, and a two-year contract term commencing on or about July 1, 2022, with a one-year renewal option, in substantial conformance with the draft contract attached to the LAHD report dated March 24, 2022, attached to the Council file, subject to funding availability, contractor performance, compliance with the City's contracting requirements and applicable Federal, State, and local government legislation, and review and approval of the City Attorney as to form and legality.
 - b. Execute a contract with the second qualified proposer, ProLink Solutions, for the same purpose and contract terms outlined in Recommendation 1a above, in the event that contract negotiations with Emphasys Software are unsuccessful.
2. RECEIVE and FILE the LAHD report dated March 24, 2022, attached to the Council file.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no impact to the General Fund. The proposed contract for the development of a new affordable housing information system will be funded by the Housing Impact Trust and the Local Early Action Planning Grant funds.

Financial Policies Statement: The CAO reports that the recommended actions comply with the City's Financial Policies.

Community Impact Statement: None submitted

TIME LIMIT FILE – JUNE 12, 2022

(LAST DAY FOR COUNCIL ACTION – JUNE 10, 2022)

Summary:

At a regular meeting held on May 25, 2022, the Housing Committee considered reports from the LAHD and CAO relative to the results of the Affordable Housing Information System RFP, and authority for the LAHD to execute a contract for a new housing development software system. After providing an opportunity for public comment, the Committee recommended to approve the recommendations contained in the CAO report dated May 2, 2022, authorizing the LAHD to execute a contract with Emphasys Computer Solutions, Inc., dba Emphasys Software, to access and customize their software suite to meet the LAHD's systems needs for a new housing development software system, with a compensation amount of up to \$970,000, and a two-year contract term commencing on or about July 1, 2022, with a one-year renewal option, as detailed above; and, to execute a contract with the second qualified proposer, ProLink Solutions, for the same purpose and aforementioned contract terms, in the event that contract negotiations with Emphasys Software are unsuccessful. The Committee also recommended to receive and file the LAHD report dated March 24, 2022. This matter is now submitted to the Council for consideration.

Respectfully Submitted,

HOUSING COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	YES
RAMAN:	YES
HARRIS-DAWSON:	YES
KREKORIAN:	YES
LEE:	YES

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-NOT OFFICIAL UNTIL COUNCIL ACTS-